

## Work Programme

**Committee:** Standards and Audit

**Year:** 2013/2014

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
26 June 2013				
Draft Internal Audit charter	/	Members/ Officers	Gary Clifford	No update required
Key Financial Statement Issues	/	Members/ Officers	Martin Hone/Sean Clark	No update required
Audit Charter and Audit Protocol	/	Officers	Gary Clifford	No update required
1 <sup>st</sup> Quarter Review, Strategic/Corporate Risk & Opportunity Register	18 April 2013	Officer	Andy Owen	Deferred to July meeting at the request of the Committee
Draft Strategy for Internal Audit 2013-14 to 2015-16 and Draft Annual Plan 2013-14		Officer	Gary Clifford	No update required
Audit and Certification Fees 2013/14	/	Officer	Martin Hone/Sean Clark Ernst & Young	No update required
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
18 July 2013				
Head of Internal Audit: Annual Report	/	Officer	Gary Clifford	Deferred to September meeting – agreed with Chair
Financial Statement and Annual Governance Statement	26 June 2013	Officer	Martin Hone/ Sean Clark	Members noted the report.
External Audit: Progress Report	26 June 2013	Officer	Martin Hone/Sean Clark Ernst & Young	No update required
1 <sup>st</sup> Quarter Review, Strategic/Corporate Risk &		Officer	Andy Owen	Members noted the report.

## Work Programme

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Opportunity Register				
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
<b>19 September 2013</b>				
Audit Results Report (ISA260)	26 June 2013	Members/ Officers	Sean Clark Ernst & Young	
Financial Statement and Annual Governance Statement	26 June 2013	Officer	Sean Clark	
Horse Stable Review	26 June 2013	Members	Gary Clifford	Deferred to the November meeting
Head of Internal Audit: Annual Report	/	Officer	Gary Clifford	Deferred from July meeting – agreed with Chair
Update on RIPA & RIPA Policy Guide	05 July 2013	Officers	Daniel Toohey	
Benchmarking & Improvement Plan Management, Risk & Opportunity	/	Officers	Andy Owen	Deferred to the November meeting
Audit Report on Corporate Health and Safety Internal	04 September 2013	Officers	Lucy Magill	
Appointment of the Members Advisory Panel	06 September 2013	Officers	Paul Field	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
<b>28 November 2013</b>				
Audit Certificate	06 February 2013	Members/ Officers	Sean Clark Ernst & Young	
WGA Certificate	06 February 2013	Members/ Officers	Sean Clark	

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Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
			Ernst & Young	
3 <sup>rd</sup> Quarter Review, Strategic/Corporate Risk & Opportunity Register	18 April 2013	Officers	Andy Owen	
Annual Complaints Report	09 August 2013	Officers	Lee Henley	
Annual Access to Records Report	09 August 2013	Officers	Lee Henley	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
6 February 2014				
Annual Audit Letter	06 February 2013	Members/ Officers	Sean Clark Ernst & Young	
Report on the Audit of Grant Claims	06 February 2013	Members/ Officers	Sean Clark Ernst & Young	
4 <sup>th</sup> Quarter Review, Strategic/Corporate Risk & Opportunity Register	18 April 2013	Officer	Andy Owen	
Recharging Tenants		Members	Gary Clifford	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
5 March 2014				
Work Programme	Continuous	Members/Officers	Democratic Services Officer	

**To Be Allocated**

## Work Programme

Item	Date Added	Request By (Members/Officers)	Lead Officer	Committee Date

Full details of Member's decisions can be viewed in the Minutes on the Council's Committee Management Information System - <http://democracy.thurrock.gov.uk/thurrock/>

### **FOR CONSIDERATION**

There are currently no items for consideration.